

11 September 2024

ICH Funding of Regulatory Training 2024

Dear ANVISA, Brazil,

Further to the 2024 ICH Funding of Regulatory Training Call for Expression of Interest launched on 15 December 2023, the ICH Secretariat is pleased to confirm that the ICH Management Committee has supported providing funding towards the organisation of the following ICH Guideline training programme to be organized by ANVISA, Brazil in 2024:

- ANVISA, Brazil - Pharmaceutical Continuous Manufacturing training.

Further to by ANVISA, Brazil's request, the total amount available towards the aforementioned training programme is: **USD 135'500.**

As per the agreed process, and in line with ANVISA, Brazil's request, the following points should be noted:

- **Funding:** Funding will be provided on the basis of reimbursement after the training has taken place;
- Funding will be provided in US Dollars (USD);
- Funding will be made available on the basis of an invoice to the ICH Secretariat issued by your organisation (or the recipient organisation, if different) not later than 30 days after the training has taken place. The invoice should state that the payment should be made by ICH within 30 days and include the reference *ICH Regulatory Training Funding 2024*.
- **Report:** The invoice should be accompanied or preceded by a report to the ICH Management Committee using the attached template. This should again be provided not later than 30 days after the training has taken place. The report should indicate whether the requested amount was spent in its entirety and if less was spent, the amount which ICH is then asked to reimburse.
- **Evaluation:** as of 2024, funding recipients should complete a training evaluation using the Evaluation Questionnaire (attached), to be shared with the ICH MC for information. The training evaluation should be returned to the ICH Secretariat at training@ich.org not later than 30 calendar days after the training course has taken place.
- **Note:** Any fees arising from cancellation of an event would not be covered by ICH funds. Applicants are encouraged to ensure that contracts they put in place for their event would have an appropriate force majeure clause to limit their own liability/costs in the event of the need to cancel an event for a reason beyond their control such as, but not limited to, pandemics, etc.

The ICH Secretariat remains available to address any questions you may have and wishes you a successful training event.

Best regards,

Ms. Nikoleta Luludi

Senior Manager for ICH Activities

ICH Secretariat

